

## MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Final
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Thelma Hayter, DMH  
**Scribe:** Sara Parks  
**Date:** 10/11/06  
**Time:** 10:30 – 11:30 a.m.  
**Location:** Hargrove, Conference Room D

**IPRS Core Team Attendees:**

Rick Kretschmer  
 Cathy Bennett  
 x Cheryl McQueen  
 x Sara Parks  
 Gary Imes  
 Joyce Sims  
 x Rick Devell  
 x Carlisa Stallings  
 x Thelma Hayter  
 Eric Johnson

**Others:**

Linda Smith  
 x Jamie Herubin  
 x Sandy Flores  
 x Mike Frost  
 x Tim Sullivan  
 Paul Carr  
 x Chris Ferrell

**Attendees:**

x Alamance-Caswell	Onslow-Carteret
x Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	x Roanoke-Chowan
x Cumberland	x Rockingham
x Durham	x Sand hills Center
x Eastpointe	x SE Center
x Edgecombe-Nash	x SE Regional
x Five – County MHA	x Smoky Mountain
x Foothills	x Tideland
x Guilford	x Wake
x Johnston	x Western Highlands
x Mecklenburg	x Wilson-Greene
x Neuse	
x New River	

**Attendees:**

**Item No. Topics**

Roll call

Please mute phones or refrain from excess activity to help with communications. Please state your name and which “area program” you are from when you speak. **Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.**

Review Check-write (cut-off date) October 13

Upcoming Check-writes (cut-off dates) – October 13, **20**

Agenda items

- **YP851/YP852**
- Reminder....Send in NPI data
- Timely Filing Reminder
- 834 Transaction Questions
- IPRS Questions or Concerns
- MMIS Updates – Tim Sullivan & Chris Ferrell
- Medicaid Questions or Concerns

**DMH and/or EDS concluding remarks.**

**Updates to Roll Call?**

**Next Meeting: October 18, 2006**

**For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.**

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)	
Item No.	Topics
1.	<b>Roll Call</b>
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which "area program" you are from when you speak. <b>Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.</b>
3.	<b>Review Checkwrite -</b> Q: Dean (Roanoke Chowan) – Any idea why we didn't receive state dollars for claims sent in on Thursday even though we processed claims Thursday? We did receive 997. A: Send this to IPRS Q & A. Q: When will the matrix post to the website? A: By Monday Q: Kim (Neuse) – Will you be updating the website soon, it has old data posted? A: Updates have been made to the website. We will check to see if in the process old data was posted back to the website.
4.	<b>Upcoming Checkwrites – October 13, 20.</b> October 20 is the final checkwrite for submitting FY '05/'06 claims (Timely Filing Claims).
5.	<b>Agenda items</b> <ul style="list-style-type: none"> <li>• <b>YP851/YP852</b> – We want to make a correction. The codes in a recent DMH communication were incorrectly represented. They should be YP851 and YP852. There are currently no default rates setup for these codes, so you'll need to send in requests for provider specific rates. The effective date for these codes is 10/2/06 and the memo on the website will not be updated. However, we will update the array of service on the DMH IPRS website. These are new funds which will be spread across the LME community. The account number has not been setup yet. You will receive allocation letters for these funds.</li> <li>• <b>Q:</b> What is the target pop?</li> <li>• <b>A:</b> AMCEP</li> <li>• <b>Q:</b> What will be the effective date will the eligibility matrix?</li> <li>• <b>A:</b> Date is October 2006.</li> <li>• <b>Q:</b> Dean (Roanoke Chowan) – Do we need to have providers resubmit for the adult target pop matrix? We had some clients in the wrong target pop.</li> <li>• <b>A:</b> Yes</li> <li>• <b>Q:</b> What is the adult target pop matrix effective date?</li> <li>• <b>A:</b> We are not sure, however Kim from Neuse found August 1, 2006.</li> <li>• <b>Reminder to Send in NPI Data</b> – It is important that you send the zip + 4 of both the physical and accounting locations.</li> <li>• <b>Timely Filing Reminder</b> – Claims for 05/06 fiscal year are allowed up to 10/20/06 (last checkwrite in October). It will come out of your 06/07 fiscal year budget.</li> <li>• <b>834 Transaction Questions</b> – We are continuing to work with the vendor to resolve outstanding issue. No implementation date has been set at this point.</li> </ul> <b>IPRS Questions or Concerns:</b> Q: Kim (Neuse) – With regards to S9484 should I wait until next week to bill? A: No, this should be fixed this week. Q: Victoria (Tideland) – any updates on claims I sent in that weren't on the RA? A: We will double check our emails to see if we received it and get back with you. Q: Dean (Roanoke Chowan) – Any idea why we have clients in MQB status and family

	<p>waiver routing to Medicaid instead of IPRS?</p> <p>A: Cheryl has reviewed and the client only had Medicaid eligibility on date of service. Resubmit 3<sup>rd</sup> occurrence so we'll have more recent examples since changes have been made.</p> <p>Q: Tom (Western Highlands) – What was the issue around S9484?</p> <p>A: Limit of 30 occurrences in a fiscal year was actually 30 units. Changed the audit to look at 'occurrences' rather than 'units'.</p> <p>Q: Martha (New River) – Is the limitation document the same for Medicaid.</p> <p>A: We are working with DMA to make sure everything is correct. Keep in mind the document was created specifically for IPRS.</p> <p>Q: Clay (Alamance Caswell) – How was this distributed?</p> <p>A: Via the Core Team distribution list.</p> <p>Q: Tom (Western Highlands) – Is this in the bulletin?</p> <p>A: No.</p> <p>Q: Tom (Western Highlands) – Has onset of denials been checked for adults with regards to age?</p> <p>A: Chris will check on this.</p> <p>Q: Kay (Eastpointe) – (Chris) Are you following up on faxes that were sent to Shannon?</p> <p>A: Yes. Please resubmit questions if you have not received a response. Include the cover letter of when you sent the fax to Shannon.</p> <p><b>MMIS Updates Tim Sullivan &amp; Chris Ferrell</b> - Providers should contact EDS Provider Services if they have concerns regarding their claims processes and adjudication.</p> <p>6. <b>Medicaid Questions or Concerns –</b></p> <p>7. <b>DMH and/or EDS Concluding Remarks:</b></p> <p><b>Updates to Roll Call</b></p>
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**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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**Issue Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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